

# HATHERTON & WALGHERTON PARISH COUNCIL

---

Date 15<sup>th</sup> May 2023

To all Parish Councillors of Hatherton and Walgherton Parish Council,  
You are summoned to attend a meeting of the Parish Council to consider the agenda set out below:

**DATE:** Monday 22<sup>nd</sup> May 2023  
**TIME:** 7.30pm  
**VENUE:** Hankelow Chapel, 11 Old School Lane, Hankelow, CW3 0JN

Abbi Miller  
Clerk to the Parish Council  
Telephone: 07919054776  
Email: [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk)

---

## AGENDA

### 1. Election of Chairman

To elect the Chairman of the Council for the coming year.

### 2. Election of Vice-Chairman

To elect the Vice-Chairman of the Council for the coming

### 3. (AM) Apologies for Absence

To receive apologies for absence.

Cllr Joy Sansom  
Cllr Nigel Dibben

### 4. (CK) To agree new Roles & Responsibilities for Councillors

### 5. (CK) Declarations of Interest

If a member is present at a meeting of the authority, and they have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, they cannot take part in any discussion of the matter at the meeting or vote on it. They should disclose the interest to the meeting and follow the Council's code of conduct.

### 6. (CK) Minutes of Last Meeting

To approve and sign as a correct record, the minutes of the meeting held on 27<sup>th</sup> March 2023.

### 7. (CK) Questions or comments from Members of Public regarding any items on the agenda

(In accordance with H&W Standing Orders Section 1d)

---

Supporting documents are emailed to all councillors: Finance Report, Planning Log and information on current topics for discussion.

If you'd like a copy, please email the clerk on [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk)

OR visit our website page directly [https://www.handwpc.org.uk/content/meetings\\_and\\_minutes.php](https://www.handwpc.org.uk/content/meetings_and_minutes.php)

## HATHERTON & WALGHERTON PARISH COUNCIL

### 8. (CK) Matters Arising

To receive updates on any matters arising from the Minutes of the last meeting held on 27<sup>th</sup> March 2023 not elsewhere covered on the agenda.

- Approve GDPR policy

### 9. (AM) To agree the delegation of arrangements, terms of reference, chair and membership of the Planning Committee in accordance to Standing Orders Section 27

### 10. (AM) To receive and approve the Confirmation of Asset Register as previously agreed on minute ref: 22/10 (May 22 meeting) (Appendix 1)

### 11. (AM) To receive and approve the Risk Schedule (Appendix 2)

#### AGAR Transactions

### 12. (AM) To receive the Internal Audit 2022/23 and agree actions required (Appendix 3)

### 13. (AM) To receive and approve the Annual Governance Statement (Appendix 4)

### 14. (AM) To receive and approve the Statement of Accounts dated 31<sup>st</sup> March 2023 (Appendix 5)

### 15. (AM) To receive and approve the Exemption Certificate (Appendix 6)

### 16. (AM) To agree and approve Other Annual Steps (Appendix 7)

- 15.1 Final spend against budget for 2022/23 Financial Year
- 15.2 Receipts & payments summary and balance sheet for year 01/04/2022 to 31/03/2023
- 15.3 Renewal of Parish Council Insurance
- 15.4 Renewal of ICO – Data Protection for 2023/24
- 15.5 Set the date to announce the Public Rights Notification
- 15.6 – To agree Internal Auditor for 2023/24 Year End

### 17. (AM) Finance Matters

- a. Finance Report (Appendix 8)
- b. To receive an update on the opening of the Unity Account.
- c. To authorise payments.

### 18. (JDP) Planning Matters (Appendix 9)

- a. To consider and resolve to agree the response to planning applications notified by Cheshire East Council.

23/1473N	Westfield, Wybunbury Road, Walgherton, CW5 7NG	Discharge – Raise roof of office
----------	---	-------------------------------------

---

Supporting documents are emailed to all councillors: Finance Report, Planning Log and information on current topics for discussion.

If you'd like a copy, please email the clerk on [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk)

OR visit our website page directly [https://www.handwpc.org.uk/content/meetings\\_and\\_minutes.php](https://www.handwpc.org.uk/content/meetings_and_minutes.php)

## HATHERTON & WALGHERTON PARISH COUNCIL

**b. To note any updated planning log planning applications with decisions made since the last meeting held on 21<sup>st</sup> January 2023.**

23/1083D	Land off Hunsterson Road, Hatherton, CW5 7PD	Full Planning – Proposed American Barn and Menage	Approved with Conditions - 04/04/2023
23/0822N	Fields Farm, Audlem Road, Hatherton, CW5 7PG	Full Planning – Proposed erection of a steel portal framed agricultural building to store farm produce	Approved with Conditions – 19/04/2023
23/0664N	7 Artlebrook Cottage, Audlem Road, Hatherton, CW5 7QT	Full Planning - Replacement rear extension to provide enlarged open plan kitchen/dining room with glazed elevations, timber framing and masonry plinth. Replacement of sliding glass side door with single door and WC window to the north elevation. New parking and vehicle turning area within the site boundary, access from highway remains unchanged.	Approved with Conditions – 19/04/2023

**19. (ND) To report status and recommend action on new and outstanding Highways matters**

**20. (CK/JC) To report on HS2a progress.**

**21. (JC) To receive a report from the Cheshire East Ward Councillor**

**22. (CK) Parish Improvement Working Group Report and Progress**

**23. (CK) To review and decide position with any relevant Cheshire East Council Consultations**

- a. Mental Health Plan
- b. High Needs Top-up Funding Consultation 2023
- c. Care at Home Survey

**24. (All) Members reports to raise to council. (Formerly AOB)**

To remind Councillors to attend one training session per FY.

To sign CEC ROI and Declaration of Acceptance Forms, and complete Spending Return.

**25. Date of the next meeting:**

Parish Council Meeting 7:30pm

Monday, 24<sup>th</sup> July 2023

Hankelow Chapel, 11 Old School Lane, Hankelow, CW3 0JN

---

Supporting documents are emailed to all councillors: Finance Report, Planning Log and information on current topics for discussion.

If you'd like a copy, please email the clerk on [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk)

OR visit our website page directly [https://www.handwpc.org.uk/content/meetings\\_and\\_minutes.php](https://www.handwpc.org.uk/content/meetings_and_minutes.php)

## HATHERTON & WALGHERTON PARISH COUNCIL

Agenda Item	Appendix No.	Links to Supporting Documents
9. Asset Register	Appendix 1	
10. Risk Register	Appendix 2	
11. Internal Audit 2022/23	Appendix 3	
12. Annual Governance Statement	Appendix 4	
13. Statement of Accounts	Appendix 5	
14. Exemption Certificate	Appendix 6	
15. Annual Tasks	Appendix 7	
16. Finance Report	Appendix 8	
17. Planning Matters	Appendix 9	

All Members of Public are welcome to attend the Parish Council Meeting.  
Please email the clerk on [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk) for further information

---

Supporting documents are emailed to all councillors: Finance Report, Planning Log and information on current topics for discussion.

If you'd like a copy, please email the clerk on [parish.clerk@handwpc.org.uk](mailto:parish.clerk@handwpc.org.uk)

OR visit our website page directly [https://www.handwpc.org.uk/content/meetings\\_and\\_minutes.php](https://www.handwpc.org.uk/content/meetings_and_minutes.php)