

HATHERTON AND WALGHERTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 25th APRIL 2017

Present:

Cllr Ian Bennion, Cllr Barry Dakin, Cllr Nigel Dibben, Cllr Chris Knibbs (Acting Chairman), Cllr Steve Mitchell, Cllr Rob Tindall, Cllr John Bache (later)

In attendance

Christine Knibbs (Parish Clerk)

Present as observer

Mr Steve Boyes

16/71 APOLOGIES FOR ABSENCE

Received from Cllr Neil Clowes. Borough Cllr Janet Clowes had confirmed she would attend later.

16/72 DECLARATIONS OF INTEREST

Regarding items on the agenda, Cllr Bache declared an interest in planning application 17/1584N.

16/73 MINUTES OF THE PREVIOUS MEETING

Resolved that the minutes of the meeting held on 6th February 2017 be approved as a true and correct record and signed by the Chairman.

16/74 MATTERS ARISING

16/38.1 Cllr Bennion confirmed that the Walgherton noticeboard had been renovated and moved in from the road. It had not been possible to relocate it to the grassed area because of underground concrete.

16/61 Cllr Knibbs had not been able to find United Utilities objections relating to insufficient sewer capacity on the A51 near the Boars Head.

16/67 A parish litter pick took place on 26th February. Over 30 sacks of rubbish were collected.

16/69.1 Flooding outside Lodge Farm - still to be reported.

All other matters arising have been completed or are individual agenda items.

16/75 FINANCE REPORT

The finance report had been circulated with the agenda and comprises the full report for the year from 1st April 2016 to 31st March 2017 (including to 18th April 2017), together with items for annual review.

16/75.1 The income and expenditure and bank reconciliation for the period 20th January to 31st March showed a closing balance of £2451.64 with one un-presented cheque for £347.54 (Neighbourhood Planning). The latest bank statement dated 18th April, showed receipts of £1851.02, being the first

instalment of the parish precept plus 2p interest from RBS, giving a bank balance of £4302.66 at 18th April.

16/75.2 Annual Governance Statement

Resolved that this be approved by the Council and signed by the Chairman.

16/75.3 The Local Councils Accounting Statement for 2016/17

Resolved that this be approved by the Council and signed by the Chairman.

16/75.4 Final Spending against budget for 2016/17.

This showed an actual spend of £3899 compared to the budget of £4325, a variance of £426. The variance is mainly due to lower than expected spend on expenses/postage, room hire, training and stationery.

16/75.5 Review of Insurance and insurance provider

The level of insurance cover was confirmed as adequate, noting that the premium had reduced to £153.98 as a result of a 5 year LTU option (Long Term Undertaking).

Resolved that the insurance should remain with Zurich Insurance.

16/75.6 Receipts and Payments Summary and Balance Sheet for the year

These detailed the Council's income and expenditure during the financial year. The opening balance at 1st April 2016 was £2556 and the closing balance at 31st March 2017 was £2452.

16/75.7 Payments authorised at meeting

Hough & Chorlton Parish Council (Neighbourhood Plan)	cheque no. 400	£347.54*
ChALC Training fee for Councillor Dibben (£35.00)	cheque no. 401	£170.80
ChALC affiliation fee 2017-18 (£135.80)		
Information Commissioner (data protection reg)	cheque no. 402	£35.00
Clerk's net salary#/expenses March 2017	cheque no. 403	£166.83
HMRC (PAYE) March 2017	cheque no. 404	£32.40
Clerk's net salary#/expenses April 2017	cheque no. 405	£137.98
HMRC (PAYE) April 2017	cheque no. 406	£32.20
Community Links Insurance Services	cheque no. 407	£153.98

* retrospective authorisation

Annual salary increment to NJC SCP 18 as from 01.03.2017

16/75.8 Confirmation of banking arrangements and Payment Approval Procedure

The arrangements were reviewed and it was confirmed that they will remain unchanged as defined in the financial regulations.

Resolved that Cllr Robert Tindall should replace Cllr Chettle as an authorised signatory for the parish council RBS bank account and that the current mandate should remain unchanged (cheques to be signed by any two of three authorised signatories).

16/75.9 Risk Schedule

The Council considered the risk schedule which identifies the risk matters, the frequency of review and the minute number relating to the most recent consideration of specific risk items.

16/75.10 Asset Register

This remains unchanged - the auditors have issued guidance that the value of fixed assets should be amended only for additions or disposals.

Resolved - that the matters comprising the financial report be approved.

16/76 PLANNING MATTERS16/76.1 **Planning Log**

The status of current planning applications was noted. The following applications were reviewed.

16/76.2 **16/5434N – Oakdene, London Road, Walgherton.** CE Enforcement to review as the driveway was being constructed in the wrong position.

16/76.3 **16/5626N – The Hollies, Park Lane, Hatherton.** Approved subject to four conditions to be met before any work commences. Now for sale as building plot.

16/76.4 **17/1584N – Thornfield, Lodge Lane, Hatherton.** Historical plans on the CE Planning Portal relate to an application in 1988 for a conservatory. It appears that the current dwelling has been considerably extended since that time, possibly by default. It was agreed that this should be pointed out to CE Planning. There was no objection to the current proposals.

16/76.5 **17/1674N – Broomlands Farm, Hatherton.** Permission for two bungalows. Resolved to object on material planning grounds.

16/77 DODDINGTON ESTATES 16/5719N

The applicants have submitted revised documents. A well-attended public meeting arranged by Borough Cllr Clowes was held on 19th April with residents voicing opposition to the proposals. It appears that the applicants are not following the recommendations of Historic England, or complying with the EA request that all sites should be connected to public sewers.

Resolved to object to the revised proposals.

16/78 HIGHWAYS MATTERS

16/78.1 A529 Safety and Speed Review – Draft report circulated in March. It was noted that some of the repair patching recently carried out on Hatherton bends is already breaking up. It was agreed that the signage posts are appropriately sited, although they are not in the positions originally identified.

16/79 REPORT FROM BOROUGH COUNCILLOR

Postponed until next meeting.

16/80 NEIGHBOURHOOD PLAN - UPDATE

The Wybunbury Combined Parishes Neighbourhood Plan Steering Group is chaired by Mr John Dwyer and has representatives from each parish. Cllr Bache confirmed that the results of the recent housing needs survey should be available shortly and that there will be another survey on the items residents wish to include in the NP. Cllr

Tindall to set up link from the parish council website to the NP website - www.wybunburynp.co.uk.

16/81 LOCAL PLAN - UPDATE

Cllr Dibben attended a recent meeting at Wychwood Park. He reported that the CE Local Plan is scheduled for approval in the 4th quarter of 2018. A Minerals & Waste Development Plan Document – Issues Paper Consultation - has just commenced and concludes at 5 00 pm on 5 June 2017.

16/82 Meres and Mosses Parish Conference

Cllr Bache attended a recent conference on “Guiding appropriate development in your community”. Virtually the whole of Hatherton and Walgherton fall within a “Nature Improvement Area” designation, one of only ten around the country; this can provide protection against development. Cllr Bache recommended the Meres and Mosses website as being very informative.

16/83 CORRESPONDENCE RECEIVED

- Thank you letters from NW Air Ambulance and Audlem Public Hall Annexe.
- JDH Business Services - notification of internal audit due this week.
- BDO LLP - notice of annual review of accounts due by 19th June.
- Cheshire Constabulary - highlights for financial year 2016/17.

16/84 ANY OTHER BUSINESS

Cllr Knibbs pointed out that the next meeting is the Annual Parish Council Meeting where a new Chairman and Vice Chairman will be elected. There are several roles to be fulfilled: Police Liaison, Planning - Strategic and Local, Highways. There are two vacancies for Councillors, one for Hatherton and one for Walgherton.

16/85 DATE OF NEXT MEETINGS

Monday 22nd May 2017 - Annual Parish Meeting at 7.30 pm followed by Annual Parish Council Meeting - to be held at Hankelow Chapel.

The meeting closed at 9.30 pm