

HATHERTON AND WALGHERTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 22nd MAY 2018

Present:

Cllr Steve Boyes, Cllr Nigel Dibben, Cllr Neil Clowes, Cllr Chris Knibbs, Cllr Steve Mitchell, Cllr Ian Bennion, Cllr Deborah Robb (as co-opted).

In attendance

Christine Knibbs (Parish Clerk), Ward Cllr Janet Clowes.

Mrs M Edwards attended as an observer.

18/01 ELECTION OF CHAIRMAN

Proposed by Cllr Clowes, seconded by Cllr Dibben and unanimously carried that Cllr Knibbs be elected as Chairman.

Resolved that Cllr Chris Knibbs be elected as Chairman of the Parish Council for the ensuing year

18/02 ELECTION OF VICE CHAIRMAN

Proposed by Cllr Bennion, seconded by Cllr Clowes and unanimously carried that Cllr Tindall be elected as Vice Chairman.

Resolved that Cllr Rob Tindall be elected as Vice Chairman of the Parish Council for the ensuring year.

18/03 CO-OPTION OF NEW COUNCILLOR FOR HATHERTON

The Chairman called for nominations to fill the vacancy of Parish Councillor for Hatherton. It was proposed by Cllr Knibbs and seconded by Cllr Clowes that Mrs Deborah Robb be co-opted as Parish Councillor for Hatherton. Cllr Robb was unanimously elected and signed the Declaration of Acceptance of Office in the presence of the Council's Proper Officer. Cllr Robb's General Notice of Registrable Interests form was received by the Clerk.

18/04 APOLOGIES FOR ABSENCE

Received from Cllr Barry Dakin and Cllr Rob Tindall.

18/05 DECLARATIONS OF INTEREST

Regarding items on the agenda, there were no declarations of interest.

18/06 MINUTES OF THE PREVIOUS MEETING

Resolved - that the minutes of the meeting held on 26th March 2018 be approved as a true and correct record and signed by the Chairman.

18/07 MATTERS ARISING

All matters arising have been completed or are individual agenda items.

18/08 FINANCE REPORT

The finance report had been circulated with the agenda and comprises the full report for the year from 1st April 2017 to 31st March 2018, together with items for annual review.

- 18/8.1 The income and expenditure and bank reconciliation for the financial year ending 31st March showed a closing balance of £4,843.21 with five unrepresented cheques totalling £729.65.
- 18/8.2 The latest bank statement dated 20th April, showed receipts of £2,097.50, being the first instalment of the parish precept, plus 33p interest from RBS, giving a bank balance of £6,351.07 at 20th April, with one unrepresented cheque for £139.68.
- 18/8.3 Annual Governance Statement
Resolved that this be approved by the Council and signed by the Chairman.
- 18/8.4 Accounting Statement for year ended 31st March 2018
Resolved that this be approved by the Council and signed by the Chairman.
- 18/8.5 Final Spending against budget for 2017/18.
This showed an actual spend of £4,262.76 compared to the budget of £4,310, a variance of £47.20.
- 18/8.6 Review of Insurance and insurance provider
The level of insurance cover was confirmed as adequate, noting that the premium of £153.98 was unchanged as the Council had taken advantage of a 5 year LTU option (Long Term Undertaking).
Resolved that the insurance should remain with Zurich Insurance.
- 18/8.7 Receipts and Payments Summary and Balance Sheet for the year
These detailed the Council's income and expenditure during the financial year. The opening balance at 1st April 2017 was £2,451 and the closing balance at 31st March 2018 was £4,843.
- 18/8.8 Payments authorised at meeting
- | | | |
|--|----------------|---------|
| Community Links Insurance Services | cheque no. 431 | £153.98 |
| Information Commissioner | cheque no. 432 | £35.00 |
| Clerk's net salary/expenses Apr/May 2018 | cheque no. 433 | £293.88 |
| HMRC (PAYE) Apr/May 2018 | cheque no. 404 | £70.00 |
| Hough & Chorlton PC (NP contribution) | cheque no. 405 | £493.00 |
- (Note: Clerk's annual salary increment to NJC SCP 19 (£10.107/hr) as from 01/04/2018 (assuming satisfactory performance))
- 18/8.9 Confirmation of banking arrangements and Payment Approval Procedure
The arrangements were reviewed and it was confirmed they will remain unchanged as defined in the financial regulations. RBS have advised of a new incentivised switching scheme called "Business Banking Switch".
Further details of this scheme will be obtained by the Clerk.
- 18/8.10 Risk Schedule
The Council considered the risk schedule which identifies the risk matters, the frequency of review and the minute number relating to the most recent consideration of specific risk items. General Data Protection Regulation had been added to the Risk Schedule.

18/8.11 Asset Register

This remains unchanged - the auditors have issued guidance that the value of fixed assets should be amended only for additions or disposals.

Resolved - that the matters comprising the financial report be approved.

18/09 PLANNING MATTERS

The planning log was reviewed and the following noted.

18/09.1 Recent Applications
<ul style="list-style-type: none"> • 18/1255N - Park House Farm – Prior notification for change of use to two dwellings (modified 17/4644N following Appeal Dismissal). Approved. Resolved – to request written response from CE Planning, as requested in our letter of 4th April 2018.
<ul style="list-style-type: none"> • 18/1685N – The Hollies, Park Lane, Hatherton – reserved matters. Resolved - to comment on size, design, landscaping. Also insufficient detail regarding large outbuilding shown on site plan.
<ul style="list-style-type: none"> • 18/1903N – Whitebriar, London Road, Walgherton – rear extension. Resolved –there was no objection.
<ul style="list-style-type: none"> • 18/2171N – Mossgate, Hunsterson Road, Hatherton – garage with new access Resolved – to request that, should this be approved, permitted development rights should be removed.
<ul style="list-style-type: none"> • 18/2170S and 18/2153N Doddington Estate – 112 dwellings across 12 sites. Resolved – to formulate a joint response with Wybunbury and Doddington & District Parish Councils.
18/09.2 On-going Matters
<ul style="list-style-type: none"> • Hough Mill Quarry, Walgherton Date for liaison meeting to be confirmed.

18/10 NEIGHBOURHOOD PLANNING

A cheque for £493 payable to Hough & Chorlton Parish Council was approved, being Hatherton & Walgherton Parish contribution towards the costs of the Neighbourhood Plan. It was noted that the Plan is making good progress and that any funds unspent once the Plan has been completed will be returned.

18/11 HIGHWAYS MATTERS

A529 – the section from Park Lane to Audlem has been resurfaced. Gullies still require clearing.

A51 – the road surface has now been improved through Walgherton
Hunsterson Road – some patching has been carried out.

Park Lane – several residents had voiced concerns about increased HGV traffic. It was understood that Mr Heler had now instructed HGVs not to use Park Lane. Traffic calming at the Park Lane/A529 junction has been included in the Highways minor works programme.

18/12 REPORT FROM WARD COUNCILLOR

18/12.1 **HS2** Select Committee meeting to be held on 4th June.

18/12.2 **Rural Crime** – A well-attended public meeting had been held at Bridgemere School on 9th May.

18/12.3 **New Homes Bonus** - £2 million has been set aside for allocation to Councils according to the number of new homes built in their area during the period 2011-15. Further information will be available following a Cabinet meeting on 5th June.

18/13 GENERAL DATA PROTECTION REGULATION

It was noted that Parish Council website improvements, taking into account GDPR requirements and Privacy Policy, are being progressed.

18/14 CORRESPONDENCE RECEIVED

- Letter from NW Air Ambulance with thanks for the donation.
- Notice of public consultation on Local Transport Plan over next 5 years.
- Invitation from the Police & Crime Commissioner to attend meeting in Macclesfield on 5th June at 6.30pm.

18/15 ANY OTHER BUSINESS

Cllr Boyes agreed to act as the Parish Council lead on ChALC.

This amends the list of lead councillors as follows:

Cllr Boyes	ChALC/Planning
Cllr Dibben	Highways
Cllr Tindall	Homewatch/Parish website
Cllr Knibbs	Health
Ward Cllr Clowes	Strategic Planning
Cllr Bennion	Wybunbury United Charities Representative for Walgherton
Cllr Mitchell	Wybunbury United Charities Representative for Hatherton

18/16 DATE OF NEXT MEETINGS

Monday 23rd July 2018 - to be held at Hankelow Chapel.

The meeting closed at 10.00 pm