

HATHERTON AND WALGHERTON PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 17TH MAY 2021

Present: Cllr Ian Bennion, Cllr Steve Boyes, Cllr Katie Clinton, Cllr James Du Pavey, Cllr Chris Knibbs (Chair), Cllr Deborah Robb

In attendance

Ward Cllr Janet Clowes, Selina Clarke (Clerk), Mr M Gear (Resident)

21/01 ELECTION OF CHAIRMAN

Proposed by Cllr Bennion, seconded by Cllr Boyes and unanimously carried that Cllr Knibbs be elected as Chairman.

RESOLVED that Cllr Chris Knibbs be elected as Chairman of the Parish Council for the ensuing year

21/02 ELECTION OF VICE CHAIRMAN

Proposed by Cllr Du Pavey, seconded by Cllr Bennion and unanimously carried that Cllr Robb be elected as Vice Chairman.

RESOLVED that Cllr Deborah Robb be elected as Vice Chairman of the Parish Council for the ensuing year.

It was agreed that Councillors take on the following roles:

Role	Lead
Planning Committee Chairman	Cllr James Du Pavey
Highways	Cllr Nigel Dibben
Health	Cllr Katie Clinton
ChALC	Cllr Deborah Robb
Wybunbury United Charities Representative	Cllr Ian Bennion – Walgherton Cllr Steve Mitchell - Hatherton
Police	Clerk as a Point of Contact
Improvement Committee Chairman	Cllr Deborah Robb

21/03 APOLOGIES FOR ABSENCE

21/01.1 - Apologies for absence received from: Cllr Neil Clowes, Cllr Nigel Dibben, Cllr Rob Tindall

21/01.2 - Absent - Cllr Steve Mitchell

21/04 DECLARATIONS OF INTEREST

Regarding Planning item 21/1873N on the agenda, Cllr I Bennion declared a personal interest and did not participate in the discussion of that item. No other declarations were made.

21/05 MINUTES OF THE PREVIOUS MEETING

RESOLVED - that the minutes of the meeting held on 29th March 2021 be approved as a true and correct record and signed by the Chairman.

21/06 MATTERS ARISING

21/06.1 - Local Council Foundation Award – It was submitted on 6th May and waiting to hear from NALC while we go through the Triage process first.

21/06.2 - Noise from Helers Factory

The Chairman suspended the Standing Orders to allow Member of Public (MOP) to speak.

The MOP raised a number of points

a) He spoke about the noise coming from Helers Factory varying considerably on an ad-hoc basis, one reason is due to the refrigerated lorries and their engines left continuously running, MOP suggested that the lorries be held in a soundproof area.

HATHERTON AND WALGHERTON PARISH COUNCIL

- b) There are also continuous sounds coming from the Combined Heat and Power (CHP) plant
- c) He is concerned regarding the traffic and the number of tankers 24 hours a day, 7 days a week along an unsuitable road.

21/06.3 – Crime Prevention

Clerk shared estimate prices of SelectDNA kits and the option of purchasing them in bulk. It is suggested to pull together a strategy and consider a meeting with local parish Chairs and Vice Chairs going forward. Carry forward to the next meeting.

21/07 FINANCIAL MATTERS

The finance report had been circulated with the agenda and comprises the full report for the year from 1st April 2020 to 31st March 2021 (unless stated otherwise), together with items for annual review.

21/07.1 – RESOLVED – A further cheque of £10.00 was required for the Local Council Award Scheme as it was not clear that the registration fee of £50.00 was excluding VAT. Cheque number 000511 was authorised.

21/07.2 - Income & Expenditure since last meeting (29th March 2021) and Bank Reconciliation

Councillors received the Finance report, appendix 7 that detailed a bank reconciliation, budget against actual spend.

Opening Balance on 27/02/2021 of £5,992.18 with income of £0.10 interest and the first Precept instalment of £2,201.00, now totalling £8,193.28

Spend since the last meeting was £812.65 leaving a balance of £7,380.63. £401.31 equates to four unrepresented cheques. None of these totals include the extra cheque of £10.00 as part of minute reference 21/04.1 above.

21/07.3 - End of Financial year to 31/03/2021 - Income & Expenditure and Bank Reconciliation

The income and expenditure and bank reconciliation for the financial year ending 31st March 2021 showed a closing balance of £5,189.58 with six unrepresented cheques totalling £1,097.65.

21/07.4 - Final spend against budget for 2020/21 financial year

This showed an actual spend of £4,911.84 compared to the budget of £6,081.84, a variance of £1,170.00 giving an underspend of 19.2%

21/07.5 - Extract from Accounting Statement for financial year ended 31 March 2021

RESOLVED that this be approved by the Council and signed by the Chairman.

21/07.6 - Receipts & payments summary and balance sheet for year 01/04/2020 to 31/03/2021

These detailed the breakdown of the Council's income and expenditure during the financial year. The opening balance at 1st April 2020 was £5,030.95 and the closing balance at 31st March 2021 was £5,189.58.

21/07.7 - Annual Governance Statement

RESOLVED that this be approved by the Council and signed by the Chairman.

21/07.8 - Renewal of Parish Council Insurance

The council are in the last year of a 3 year Long Term Agreement and the premium is £155.89. It is noted that the clerk plan to find appropriate insurance for discussion with the council in March 2022.

RESOLVED to remain with Zurich Insurance

21/07.9 - Renewal of ICO – Data Protection

RESOLVED to renew the ICO fees

21/07.10 - Payments to be authorised

RESOLVED – the following payments to be authorised:-

HATHERTON AND WALGHERTON PARISH COUNCIL

Payment to	Details	Cheque No.	Amount
Selina Clarke	Clerk Salary & Expenses Apr/May	000512	£375.06
Chris Knibbs	Zoom Subscription Apr/May	000513	£28.78
NALC	Award Scheme Application – VAT only	000514	£10.00
ChALC Affiliation	Subscription Fee 21/22	000515	£152.64
ICO	Annual ICO Fee 21/22	000516	£40.00
Zurich Insurance	Long Term Agreement renewal 21/22	000517	£155.89
JDH Business Services	Internal Audit Fee	000518	£176.40

21/07.11 - Confirmation of Banking Arrangements and Payment Approval Procedure

Chairman shared information that RBS are part of Natwest. Natwest are trialling a Community everyday account that is online account and includes free banking, RBS to follow suit but it's not available yet.

RESOLVED to stay with RBS as defined in the financial regulations

21/07.12 - Confirmation of Risk Schedule

The Council considered the risk schedule which identifies the risk matters, the frequency of review and the minute number relating to the most recent consideration of specific risk items.

21/07.13 - Confirmation of Fixed Asset Register

The historical list now has a waste bin at Oakes corner added to it

21/07.14- Internal Audit

The 2020 Internal Audit has been completed with the conclusion that the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan.

Resolved the clerk review these recommendations and report to the next meeting.

21/08 PLANNING MATTERS

Councillors received the Planning Log, appendix 8 and the following noted.

21/08.1 – 21/1873N – Dagfields Farm, Crewe Rd, Walgherton, CW5 7LG

1. A concern from the council is the surface water drainage as there are already frequent flooding issues with blocked gullies along Crewe Road (B5071), which is not helped by silt and gravel debris coming from the car park.

2. With the expanding need for car parking spaces, a concern was raised that if the adjacent field is used as an overflow car park, this would result in a 'change of use'.

No Objection in principle

21/08.2 - Cllr D Robb recently attended a ChALC training course ran by David Kaiserman and offered to meet via zoom to share key learning points.

21/09 HIGHWAYS MATTERS

21/09.1 - VAS unit out of action progress Hatherton Bends

Clerk has received a response from Cheshire East on 06/05/2021 that fault reference 3410540 has been assessed and will be attended to.

21/09.2 – Flooding Issues Outside Dagfields B5071

Gully clearing was due on 14/05/2021 but put back to 21/05/2021.

21/09.3 – New Issues

Cllr Dibben has recently completed an updated report on our highways and details are on H&W Roads website (www.handwroads.org.uk)

HATHERTON AND WALGHERTON PARISH COUNCIL

21/09.3.i – Bridgemere Lane

Recently, Bridgemere Lane has been patched and in parts, the road has been made wider. But the council feel not enough work has been done.

21/09.3.ii – B5071

There continue to be a growing number of potholes on the Crewe Road (which is part of Cheshire Cycle Route 70) and at one point it is apparent that the road is starting to subside into an adjacent field.

21/09.3.iii – A51 between Stapeley and Boar's Head

Along parts of A51, vibration can be felt inside properties. Also, the A51 a centre line is breaking up.

21/10 POLICE MATTERS

Resolved – Cllr D Robb updated the council on the latest Police Cluster meeting with local parishes

21/11 RESPONSE TO LOCAL GOVERNANCE REVIEW CONSULTATION

Ward Cllr J Clowes is due to attend the next Cheshire East review meeting in June. It was noted that the 12 week consultation period had not yet commenced. It was Resolved that H&W position is the same as minute reference 20/74 from meeting on 29th March 2021

21/12 PARISH IMPROVEMENTS

Cllr D Robb gave an update of the last Parish Improvement Advisory committee meeting where three residents also got involved.

Items discussed were footpaths; sign maintenance; finger posts; new noticeboard; placement of a bench.

Also, to promote the council to residents, a small newsletter was suggested and it be circulated by the end of June 2021. A welcome letter to any new residents would be beneficial too.

RESOLVED – council unanimously agreed to all suggestions. Clerk to get quotes for printing a newsletter. Clerk to double check ownership of land for the siting of the bench.

21/13 WARD COUNCILLOR UPDATE

The Well Managed Highway Meeting update on Winter Gritting has been moved to July 2021 Cheshire East Council has begun it's new committee system for decision making.

21/14 REPORT FROM CHESHIRE EAST Town and Parish Council Engagement sessions

Cllr C Knibbs attended the meeting on 30/4/21 and reported on the details of the presentations.

1. Update on Asset Transfer Policy
2. Proposed Approach to service contributions – Highways Pilot
3. Introduction to the Carbon Reduction Toolkit
4. Connected Communities Strategy

He reported that we now have access to the Carbon Reduction Toolkit and that further webinars are to follow to explain the Highways pilot.

21/15 CORRESPONDENCE RECEIVED

21/15.1 – Homelessness Consultation

Clerk shared an email regarding a Homelessness and Rough Sleeping Strategy 2021-2025, if any councillor wishes to make a comment the last day is Wed 14th July 2021

21/15.2 – Speeding

An issue of speeding has been brought to the council's attention, triggered by an in-depth analysis from a resident along Crewe Road, Hatherton.

A Speeding Policy is under review at the moment and we are expecting to hear the proposals in July 2021 from Cheshire East.

HATHERTON AND WALGHERTON PARISH COUNCIL

In the meantime, the clerk to collate some traffic density data from current businesses (Dagfields, Helers & Farm traffic) for discussion at the next Parish Council meeting.

21/16 ANY OTHER BUSINESS

21/16.1 - Cllr S Boyes announced that he is retiring from the Parish Council. The chairman thanked him for his service and for his valuable knowledge of Planning matters.

21/16.2 - Cllr C Knibbs shared details of a Cheshire East press release from January 2021 regarding a new bus service, involving Wrenbury and Audlem and that it was a 'Demand Only' service. At this moment, there are no details if this is an extra service or one a replacement of the current regular No 73 bus service.

21/17 DATE OF NEXT MEETING

Monday 26th July 2021
Hankelow Methodist Chapel

The meeting closed at 21:54pm

DRAFT