

HATHERTON & WALGHERTON PARISH COUNCIL

14th March 2022 - Finance Report – APPENDIX 6

Agenda Item 6.1 – Income & Expenditure since last meeting & Bank Reconciliation

MARCH 2022 PARISH COUNCIL MEETING					
Income and Expenditure 2021/2022 Bank Reconciliation				£	£
	Balance b/f as at 31st December 2021				£7,481.79
	INCOME				
04/01/2022	RBS	interest to 31st Dec 2021		0.07	
01/02/2022	RBS	interest to 31st Jan 2022		£0.05	
Total income since 31/12/2021				£0.12	
Total Income				£7,481.91	
	EXPENDITURE			Chq No.	
24/01/2022	Selina Clarke	Clerk salary & Expenses for Dec'21 & Jan'22	000532	Presented	£396.71
24/01/2022	Nigel Dibben	Webhosting UK COM Ltd.	000533	Presented	£10.07
24/01/2022	Hankelow Methodist Church	Room Hire at Hankelow Chapel for meeting on 20/12/2021	000534	Presented	£35.00
24/01/2022	NW Air Ambulance	Donation	000535	Unpresented	£200.00
24/01/2022	ADCA	Donation	000536	Presented	£200.00
16/02/2022	NALC	Award Scheme Registration	000537	Unpresented	£60.00
Total expenditure				£901.78	
Total Income <i>less</i> Total Expenditure				£6,580.13	
		Current Account at 28/02/2022			£275.06
		Deposit Account at 28/02/2022			£6,565.07
Bank Balance as at 28/02/2022				£6,840.13	
		<i>(Less Unpresented Cheques)</i>			£260.00
NET Bank Balance as at 28/02/2022				£6,580.13	

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2021/22 BUDGET vs Actual and Forecast Spend

Expenses incurred in Financial Year 2021/22	Budget	Actual	Forecast Spend until 31st Mar 2022	Full Year Variance of Budget against Actual + Forecast Spend
	Bud (£)	Act (£)	Forecast (£)	Variance (£)
Audit Fees	170.00	176.40	0.00	-6.40
CHALC Fees	155.00	152.64	0.00	2.36
Clerk's Salary	2090.00	2,120.76	0.00	-30.76
Contingency	300.00	80.00	0.00	220.00
Donations	400.00	600.00	0.00	-200.00
Electricity	80.00	16.51	0.00	63.49
Hire of Rooms / Zoom	240.00	218.17	0.00	21.83
Information Commissioner	40.00	40.00	0.00	0.00
Insurance	155.00	155.89	0.00	-0.89
Mileage Expenses	200.00	207.00	0.00	-7.00
Neighbourhood Planning	0.00	0.00	0.00	0.00
Notice Board Maintenance	50.00	0.00	0.00	50.00
Parish Enhancement	2000.00	290.79	600.00	1,109.21
Stationery / Postage	100.00	25.09	0.00	74.91
Training	150.00	55.00	0.00	95.00
Website Hosting	80.00	10.07	0.00	69.93
Total	6,210.00	4,148.32	600.00	1,461.68

NB: Minus denote overspend

Variance against Budget

23.5%

Agenda Item 6.2 – National Pay Award

2 March 2022

EOI-22 | 2021-22 NATIONAL SALARY AWARD

We have been informed that the National Joint Council for Local Government Services (NJC) has agreed the new rates of pay applicable from 1 April 2021. They state:

"Pay

Agreement has been reached on rates of pay applicable from 1 April 2021.

Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2021

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2021 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the Local Government Pension Scheme (LGPS), the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide which is available on the employer resources section of www.lgpsregs.org"

The annex below lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be applied from 1 April 2021.

@ NALC 2022

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Agenda Item 6.3 - Payments to be authorised

Authorisation for Bench £582 (inc VAT of £97) plus any fixtures required for installation

Payment to	Details	Cheque Number	Amount
NALC	LCAS Registration Fee	000537	£60.00
Selina Clarke	Clerk salary & Expenses for Feb & Mar '22 (inc backpay of NJC National Pay Award from 1 st April 2021	000538	£427.08
Chris Knibbs	Reimbursement for Litter Pickers	000539	£25.98

Selina Clarke, RFO

8th March 2022 (Edited on 9th March to add a further cheque)