

# HATHERTON & WALGHERTON PARISH COUNCIL

## Income and Expenditure 2020/21 and Bank Reconciliation

### Finance Report to 9<sup>th</sup> October 2020 – APPENDIX 5

NOVEMBER 2020 PARISH COUNCIL MEETING					
Income and Expenditure 2020/2021 Bank Reconciliation				£	£
	<b>Balance b/f as at 21/08/2020</b>				<b>£6,514.47</b>
	<b>INCOME</b>				
27/08/2020	Cheshire East	precept 2020/21 2nd installment		2201.00	
tbc	RBS	interest to 31st August 2020		0.05	
01/10/2020	RBS	interest to 30th September 2020		0.07	
06/10/2020	Hough & Chorlton PC	Return from Neighbourhood Plan		481.49	
			<b>Total income since last meeting</b>		<b>£2,682.61</b>
			<b>Total Income</b>		<b>£9,197.08</b>
	<b>EXPENDITURE</b>			Chq No.	
tbc	ChALC	Annual Subscription Fees	000487	presented	£152.64
tbc	St Chads Church	Donation	000489	presented	£200.00
tbc	Mr Chris Knibbs	Zoom Subscription	000491	presented	£28.78
08/10/2020	Selina Clarke	Clerk Salary & Expenses Jul-Sept'20	000494	presented	£629.62
09/10/2020	Mr Chris Knibbs	Zoom Subscription	000493	presented	£28.78
			<b>Total expenditure</b>		<b>£1,039.82</b>
14/05/2020	ICO	Annual Subscription Fees	000484	unpresented	£40.00
		Current Account at 09/10/2020			£293.12
		Deposit Account at 09/10/2020			£7,864.14
					<b>£8,157.26</b>
		<i>(Less Unpresented Cheques)</i>			<i>£40.00</i>
		<b>Net Bank Balance as at 09/10/2020</b>			<b>£8,117.26</b>

Payments to be Authorised:

#### Agenda Item 5.5

Audlem Printers	13 Hard Copies of Neighbourhood Plan	£80.00
Chris Knibbs	Zoom Subscription	£14.39
Selina Clarke	Clerk Salary Oct/Nov	£348.06

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## Actual & Projected spend against Budget for 2020/21 Tax Year

Expenses incurred in 2020/21 tax year	Budget	Actual Spend up to Nov '20	Projected Spend from Dec'20 to Mar'21	Budget Variance against Actual + Projected	Proposed Budget 2021/22
	Bud (£)	Act (£)	Proj (£)		Bud (£)
Insurance	154.00	154.91	0.00	-0.91	155.00
CHALC	145.00	152.64	0.00	-7.64	155.00
Clerk's Salary	2031.84	1,538.40	696.12	-202.68	2090.00
Hire of Rooms / Zoom	240.00	71.95	104.39	63.66	240.00
Electricity	80.00	0.00	0.00	80.00	80.00
Mileage Expenses	220.00	135.65	90.00	-5.65	200.00
Audit Fees	130.00	168.00	0.00	-38.00	170.00
Stationery / Postage	100.00	3.99	100.00	-3.99	100.00
Notice Board Maintenance	50.00	0.00	0.00	50.00	50.00
Training	150.00	-68.80	150.00	68.80	150.00
Website Hosting	41.00	0.00	120.00	-79.00	80.00
Information Commissioner	40.00	0.00	40.00	0.00	40.00
Contingency	300.00	0.00	250.00	50.00	300.00
St Chads Church	200.00	200.00	0.00	0.00	200.00
First Responders	200.00	200.00	0.00	0.00	200.00
Neighbourhood Planning	0.00	-481.49	0.00	481.49	0.00
Parish Enhancement	2000.00	9.00	600.00	1,391.00	2000.00
<b>Total</b>	<b>6081.84</b>	<b>2,084.25</b>	<b>2150.51</b>	<b>1,847.08</b>	<b>6210.00</b>

NB: Minus denote overspend

**Variance against Budget**

**30.4%**

### Agenda Item 5.2 - Proposed Budget

The end column above is the proposed budget for 2021/22 based on 2020/21 actuals with increases/decreases according to updated costs. The End of Year projected bank balance is £6000

### Agenda Item 5.3 – Proposed Precept 2021/22

An email from Lawrence Whittaker, Cheshire East dated 10th November indicates that the tax base for Hatherton & Walgherton Parish Council area is likely to be 250.55 compared to a current amount of 251.18.

Cheshire East Council is due to fix its Taxbase for the financial year 2021/22 by Resolution of the Council on the 16th December 2020.

- If the current Band D Council Tax (of £17.53) remained the same, this would reduce the precept from £4,402 to £4,392, a difference of £10 less.
- Alternatively, if the precept remained at £4,402 then the Band D Council Tax would increase to £17.57 when using the new taxbase.

**RECOMMENDATION** – To increase the Band D Council Tax to £17.57 to retain the same precept of £4,402 for the year 2021/22.

Selina Clarke, Responsible Financial Officer  
18<sup>th</sup> November 2020