

Hatherton and Walgherton Parish Council
17th May 2017
Finance Report

FOR MAY 2017 MEETING					
Income and Expenditure 2017/18 and Bank Reconciliation				£	£
Balance b/f as at 30/03/2017					2,451.64
Income					
03/04/2017	RBS	Interest		0.02	
05/04/2017	Cheshire East Council	1st instalment Parish Precept		1851.00	
Total income					1,851.02
					4,302.66
Expenditure					
16/03/2017	Hough & Chorlton PC	Neighbourhood Planning	400	347.54	<i>unpresented</i>
28/04/2017	ChALC	Affiliation fee + Cllr training	401	170.80	<i>unpresented</i>
28/04/2017	Information Comm	Data protection registration	402	35.00	<i>unpresented</i>
28/04/2017	Christine Knibbs	Net salary/exp - March 2017	403	166.83	presented
28/04/2017	Post Office Ltd	HMRC - March 2017	404	32.40	presented
28/04/2017	Christine Knibbs	Net salary/exp - April 2017	405	137.98	presented
28/04/2017	Post Office Ltd	HMRC - April 2017	406	32.20	presented
28/04/2017	Community Links Ins.	Insurance for year to 31.5.18	407	153.98	<i>unpresented</i>
Total Expenditure					1,076.73
Bank Balance at 16-05-2017					£3,933.25
Current Account at 16-05-2017					289.98
Deposit Account at 16-05-2017					3643.27
					£3,933.25
Less Unpresented Cheques					707.32
Balance as at 16-05-2017					£3,225.93

2 Payments to be authorised

Clerk's net salary/expenses May 2017	cheque no 408	£184.93
HMRC (PAYE) May 2017	cheque no 409	£32.20
JDH Business – internal audit	cheque no 410	£129.00
Wybunbury PCC (Churchyard Maintenance)	cheque no 411	£200.00

3 Spending against Budget (assuming payments authorised at meeting)

Expenses incurred in 2017/18 tax year	budget 2017/18	Spend for 17/18 tax year	Actual Variance against budget	projected Spend 2017/18
Insurance	175.00	153.98	21.02	153.98
CHALC	145.00	135.80	9.20	135.80
Clerk's Salary	1935.00	322.36	1,612.64	1935.00
Hire of Rooms	240.00	0.00	240.00	240.00
Electricity	90.00	0.00	90.00	90.00
Expenses/Postage	100.00	58.95	41.05	100.00
Audit Fees	130.00	129.00	1.00	129.00

Stationery	120.00	6.00	114.00	120.00
Notice Board Maintenance	50.00	0.00	50.00	50.00
Audlem Community Responders	200.00	0.00	200.00	200.00
Training	150.00	35.00	115.00	150.00
Website Hosting	40.00	0.00	40.00	40.00
Information Commissioner	35.00	35.00	0.00	35.00
Contingency	300.00	0.00	300.00	300.00
Wybunbury Parochial Church Council	200.00	0.00	200.00	200.00
Neighbourhood Planning	400.00	0.00	400.00	400.00
Total	4310.00	876.09	3,433.91	4278.78
NB: Minus denote overspend				

4 Outcome of internal audit

Apart from a VAT reclaim reminder (already scheduled for 2017) and note about the Transparency Code requirements for the parish council website, the auditors have confirmed that there are no issues arising from the internal audit and that all internal control objectives have been met and a comprehensive set of books and records has been maintained throughout the financial year, particularly with regard to budgetary control.

Christine Knibbs
Responsible Financial Officer
17th May 2017