

Hatherton and Walgherton Parish Council
26th March 2018
Finance Report

Income and Expenditure 2017/18 and Bank Reconciliation				£	£
Balance b/f as at 19/01/2018					£3,054.52
Income					
01/02/2018	RBS	Interest		0.24	
02/03/2018	RBS	Interest		0.19	
14/03/2018	ChALC	Transparency funding		2274.00	
Total income since last meeting					2274.43
					5,328.95
Expenditure					
29/01/2018	HMRC	PAYE - Dec 2017 /Jan 2018	422 presented		65.00
29/01/2018	Christine Knibbs	net salary/expenses Dec17 Jan 18	423 presented		280.20
29/01/2018	Cllr R Tindall	Website maintenance	424 presented		40.54
29/01/2018	ChALC	Planning training – Cllr Dibben/Cllr Knibbs	425 presented		100.00
				Total Expenditure	485.74
				Current Account at 17/03/2018	299.01
				Deposit Account at 17/03/2018	4544.20
					£4,843.21
				<i>No Unpresented Cheques</i>	0.00
				Bank Balance as at 19/1/2018	£4,843.21

2. Payments to be authorised

Date	Payee	Reason for expenditure	Amount £	Cheque No
26/03/2018	Christine Knibbs	net salary/expenses - Feb/Mar 2018	346.57	426
26/03/2018	HMRC	PAYE – Feb/Mar 2018	66.40	427
26/03/2018	ChALC	Affiliation fee 2018-19	139.68	428
26/03/2018	Cllr C C Knibbs	NP PROW meeting expenses (receipt)	27.00	429

3. Spending against Budget (assuming payments authorised at meeting)

Expenses incurred in 2017/18 tax year	budget 2017/18	Spend for 17/18 tax year	Actual Variance against budget	projected Spend 2017/18	Projected variance against budget £
Insurance	175.00	153.98	21.02	153.98	21.02
CHALC	145.00	275.48	-130.48	135.80	9.20
Clerk's Salary	1935.00	1627.73	307.27	1954.00	-19.00
Hire of Rooms	240.00	240.00	0.00	240.00	0.00
Electricity	90.00	79.76	10.24	79.76	10.24
Expenses/Postage	100.00	208.11	-108.11	210.00	-110.00
Audit Fees	130.00	129.00	1.00	129.00	1.00
Stationery	120.00	46.95	73.05	120.00	0.00
Notice Board Maintenance	50.00	0.00	50.00	50.00	0.00

Expenses incurred in 2017/18 tax year	budget 2017/18	Spend for 17/18 tax year	Actual Variance against budget	projected Spend 2017/18	Projected variance against budget £
Audlem Community Responders	200.00	200.00	0.00	200.00	0.00
Training	150.00	170.00	-20.00	170.00	-20.00
Website Hosting	40.00	40.54	-0.54	40.54	-0.54
Information Commissioner	35.00	35.00	0.00	35.00	0.00
Contingency	300.00	0.00	300.00	300.00	0.00
Wybunbury Parochial Church Council	200.00	200.00	0.00	200.00	0.00
Neighbourhood Planning	400.00	374.54	25.46	347.54	52.46
Total	4310.00	3,781.09	528.91	4365.62	-55.62

NB: Minus denote overspend

4. Financial Regulations – update

It is recommended that the Financial Regulations be amended to take account of new audit procedures.

Christine Knibbs
Responsible Financial Officer
19/03/2018