

Hatherton and Walgherton Parish Council
30th November 2015
Finance Report

1. Income & Expenditure

Income and Expenditure 15/16 and Bank Reconciliation	£	£
Balance b/f as at 27/8/15		3,974.27

Income

01/09/2015	RBS	Interest	0.60
01/10/2015	RBS	Interest	1.21
Total income			1.81
			3,976.08

Expenditure

28/09/2015	Cllr C Knibbs	Noticeboard Maintenance	363	05/10/2015	37.83
28/09/2015	Post Office - HMRC	PAYE for Aug- Sept 2015	364	05/10/2015	61.20
28/09/2015	Christine Knibbs	Salary/Expenses (Aug-Sept)	365	05/10/2015	266.40

Expenditure	365.43
Balance inc unrepresented cheques as at 20-10-15	3,610.65
Current Account at 20-10-15	280.5
Deposit Account at 20-10-15	3330.15
Total Bank Balance as at 20-10-15	3610.65
Less Unpresented Cheques	0.00
Balance at 20-10-15	3,610.65

2. Payments to be authorised

Date	Payee	Reason for expenditure	Amount	Cheque No.
30/11/2015	ChALC	Training – Cllr Parkinson (Planning) and Cllr Chettle Pensions)	£35.00	366
30/11/2015	Scottish Power	Electricity for street lamp	£79.76	367
30/11/2015	Cheshire East BC	Bridgemere School - room hire	£50.00	368
30/11/2015	Post Office - HMRC	PAYE for Oct-Nov 2015	£61.20	369
30/11/2015	Christine Knibbs	Salary/Expenses (Oct-Nov)	£254.55	370
30/11/2015	Audlem Community Responders	Donation	£200.00	371

3. Overhead projector – suggested purchase

In view of Cheshire East no longer issuing hard copies of planning applications and the often large number of associated papers to peruse, it is suggested that consideration be given to the purchase of an overhead projector/screen for use in parish council meetings for planning and other agenda items.

4. **Spending against Budget** (assuming payments authorised at meeting) **and proposed budget for 2016/17**

	Budget 15/16	Actual Spend to 30/11/15	Projected Spend on year	Projected Variance against budget	Proposed Budget 16/17
Insurance	162	153.86	153.86	8.14	162.00
CHALC	122	124.16	124.16	-2.16	130.00
Clerk's Salary	1835	1223.04	1835.00	0.00	1878.03
Hire of Rooms	240	50.00	225.00	15.00	240.00
Electricity	90	79.76	90.00	10.24	90.00
Expenses/Postage	170	123.57	187.00	-17.00	190.00
Audit Fees	110	107.52	107.52	2.48	110.00
Stationery	170	54.99	170.00	0.00	150.00
Notice Board Maintenance	50	37.83	37.83	12.17	50.00
Audlem Community Responders	200	200.00	200.00	0.00	200.00
Training	150	41.00	150.00	0.00	150.00
Website Hosting	40	0.00	80.00	-40.00	40.00
Information Commissioner	40	35.00	35.00	5.00	35.00
Contingency	300	50.00	300.00	0.00	300.00
Wybunbury Parochial Church Council	200	200.00	200.00	0.00	200.00
Neighbourhood Planning	400	0.00	400.00	0.00	400.00
Total	4279	2,480.73	4,295.37	-6.13	4325.03

5 **Proposed Budget**

The above end column is the proposed budget for 2016/17 based on 2015/16 actuals with small increases indicated across a number of lines where next year's fees are still to be set. The end of year 2015/16 bank balance is projected to be approximately £1798.

6 **Precept Recommendation 2016/17**

A letter from Cheshire East dated 23/11/15 hints at a slight tax base increase and an end to the Council Tax Support Grant, both to be finalised on 17th December 2015.

Recommendation: Not to seek a precept increase for the 2016/17 year.

7 **Procurement of Audit for Smaller Authorities**

The Local Audit and Accountability Act 2014 requires that from 2017, smaller authorities with a turnover of less than £25000 should appoint auditors through a "sector led body" or opt out of such arrangements and appoint auditors locally. If the parish council wishes to opt out of the sector led body audit procurement arrangements it must do so by 31st January 2016.

Recommendation: That the parish council should participate in the SLB arrangements and not opt out.

Christine Knibbs
Responsible Financial Officer
23/11/2015