

HATHERTON AND WALGHERTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 23rd JULY 2018

Present:

Cllr Steve Boyes, Cllr Neil Clowes, Cllr Barry Dakin, Cllr Nigel Dibben, Cllr Chris Knibbs, Cllr Deborah Robb, Cllr Rob Tindall

In attendance

Christine Knibbs (Parish Clerk), Ward Cllr Janet Clowes.

18/17 APOLOGIES FOR ABSENCE

Received from Cllr Steve Mitchell and Cllr Ian Bennion.

18/18 DECLARATIONS OF INTEREST

Regarding items on the agenda, there were no declarations of interest.

18/19 MINUTES OF THE PREVIOUS MEETING

Resolved - that the minutes of the meeting held on 22nd May 2018 be approved as a true and correct record and signed by the Chairman.

18/20 MATTERS ARISING

All matters arising have been completed or are individual agenda items.

18/21 PLANNING MATTERS

The planning log was reviewed, noting that there were no current applications awaiting comment.

18/21.1 Recent Applications
<ul style="list-style-type: none"> 18/3169D - The Hollies/Pines, Park Lane, Hatherton - Discharge of Conditions on 16/5626N Resolved – As we have been consulted, it was agreed we should submit comments.
18/21.2 Planning Committee Meeting Minutes 25/06/2018
Resolved – to approve the minutes as circulated
18/21.3 On-going Matters
<ul style="list-style-type: none"> 18/2877N Mulberry House, Lodge Lane, Hatherton. Resolved – to submit recommendation that United Utilities and Scottish Power be statutory consultees on planning applications for swimming pools in the parish because of the fragility of these utilities in the area. 18/2153N Doddington Estate 112 dwellings. Resolved - Cllrs Knibbs and Boyes to attend Doddington PC meeting next week to consider the response to the Estates counter-proposals dated 06/07/2018 Acts Rough – Recent activity noted.

18/22 FINANCE REPORT

18/22.1 The finance report had been circulated with the agenda and comprises income and expenditure since the last meeting and bank reconciliation. The bank balance at 20/06/2018 was £5,694.49 with one unrepresented cheque for £493.00.

18/22.2 Payments authorised at meeting

*Information Commissioner	cheque no. 436	£40.00
Clerk's net salary/expenses June/July 2018	cheque no. 437	£361.04
HMRC (PAYE) June/July 2018	cheque no. 438	£70.00
JDH Business Services Ltd	cheque no. 439	£132.00
ChALC (Cllr Robb training)	cheque no. 440	£75.00
Wybunbury Parochial Church Council	cheque no. 441	£200.00

(* Note cheque no.432 for £35 to ICO returned as received after 25/05/2018 when GDPR came into force)

18/22.3 Spending against budget

The current spend against budget was noted.

18/22.4 Internal Audit Report

The internal auditor has concluded, on the basis of the internal audit work carried out, that the council's system of internal controls is in place, adequate for the purpose intended and effective. The auditor recommended that the AGAR annual return be revised, a full analysis of the figures included in staff costs be provided in future, and that the council should consider the full impact of GDPR and its internal controls. The Clerk confirmed these recommendations had been or were in the process of being followed up.

18/22.5 Revised Accounting Statement for the year ended 31st March 2018

This replaced the previously approved accounting statement, in accordance with the internal auditor's recommendations.

Resolved - that the matters comprising the financial report be approved.

18/23 NEIGHBOURHOOD PLAN

Ward Cllr Clowes confirmed that there is a meeting on 25th July to progress work on policies and review the landscape character assessment draft, history of the parishes and HS2 impact. She and a Highways Officer had recently inspected some of the main road parish name signs and some do not meet current Highways standards and may need replacing. She is now awaiting an estimate of the cost of replacing each name sign to include a reference to the Neighbourhood Plan area.

18/24 HIGHWAYS MATTERS

A529 – Work is scheduled on signage. Gully clearing still not carried out.

Hatherton roads website – www.handwroads.org.uk. This can also be accessed via a link on the parish council website.

18/25 POLICE MATTERS

Cllr Robb confirmed that she will attend the Police Cluster meeting on 30th July.

It was noted that the report and recommendations from the 2018 Rural Crime Survey has been published. This reveals that rural communities have a fear of crime and the perception that policing is poor in rural areas. The report can be accessed at www.nationalruralcrimenetwork.net

18/26 GENERAL DATA PROTECTION REGULATION

The draft Data Protection Policy and Privacy Notice were received. The Government had proposed a major amendment to the legislation in that Town and Parish Councils were no longer required to appoint a Data Protection Officer.

Resolved – that the Policies be approved and adopted by the Council, and that they be reviewed annually.

18/27 REPORT FROM WARD COUNCILLOR

18/27.1 HS2 have provided a letter of assurance to address parish concerns. They will review the use of haul roads along the route. The impact of HGV traffic on Wybunbury Moss and Wybunbury Tower will also be reviewed.

18/28 ANY OTHER BUSINESS

18/28.1 Cllr Robb reported that she had attended an excellent ChALC training session which she would recommend to new councillors or councillors requiring a refresher course. Training material to be circulated to all Councillors via the Clerk.

18/28.2 Cllr Dibben reported on a ChALC meeting he had attended regarding the Cheshire Archives. They would welcome additional parish records such as original signed minutes of meetings for inclusion in the Archives. They currently hold archives for Hatherton & Walgherton up to 1983.

18/29 DATE OF NEXT MEETINGS

Monday 24th September 2018 - to be held at Hankelow Chapel.

The meeting closed at 9.40 pm

DRAFT